

慈濟大學國際學生助學金辦法

Tzu Chi University Regulations of Financial Aid for International

Students

97 年 4 月 15 日 96 年度行政會議-第 46 次四長暨院長會議通過
Passed by the 46th Four Deans of Administration and Deans of Colleges Meeting of the 96th Academic Year on April 15, 2008

97 年 10 月 7 日 97 學年度行政會議-第 55 次四長暨院長會議修正通過
Amended and passed by the 55th Four Deans of Administration and Deans of Colleges Meeting of the 97th Academic Year on October 7, 2008

98 年 9 月 1 日 98 學年度行政會議-第 77 次四長暨院長會議修正通過
Amended and passed by the 77th Four Deans of Administration and Deans of College Meeting of the 98th Academic Year on September 1, 2009

98 年 12 月 8 日第 99 次行政會議修正通過
Amended and passed by the 99th Administrative Meeting on December 8, 2009

99 年 11 月 10 日第 101 次行政會議修正通過
Amended and passed by the 101st Administrative Meeting on November 10, 2010

103 年 10 月 22 日第 128 次行政會議修正通過
Amended and passed by the 128th Administrative Meeting on October 22, 2014

105 年 10 月 28 日第 143 次行政會議修正通過
Amended and passed by the 143rd Administrative Meeting on October 28, 2016

106 年 11 月 24 日第 153 次行政會議修正通過
Amended and passed by the 153rd Administrative Meeting on November 24, 2017

108 年 5 月 22 日第 165 次行政會議修正通過
Amended and passed by the 165th Administrative Meeting on May 22, 2019

109 年 11 月 6 日第 176 次行政會議修正通過
Amended and passed by the 176th Administrative Meeting on November 6, 2020

110 年 1 月 8 日第 178 次行政會議修正通過
Amended and passed by the 178th Administrative Meeting on January 8, 2021

113 年 6 月 21 日第 205 次行政會議修正通過
Amended and passed by the 205th Administrative Meeting on June 21, 2024

第一條 慈濟大學(以下簡稱本校)為協助家境清寒而學行優良之國際學生，使其安心向學，特訂定慈濟大學國際學生助學金辦法(以下簡稱本辦法)。

Article 1 Tzu Chi University (hereinafter referred to as “the University”) has established the Tzu Chi University Regulations of Financial Aid for International Students (hereinafter referred to as “the Regulations”) to assist economically disadvantaged international students with academic and behavior excellence and ensure they can study with peace of mind.

第二條 本辦法所稱國際學生，係指依「外國學生來臺就學辦法」、「僑生回國就學及輔導辦法」、「香港澳門居民來台就學辦法」，經本校招生委員會複審通過錄取之在學國際學生。以上國際學生不含研究生、延修生及交換學生。

Article 2 The term “international student” as used in the Regulations refers to an international student who has been further reviewed and accepted by the University’s Admissions Committee and is studying at the University according to the (Regulations Regarding International Students Undertaking Studies in Taiwan), the Regulations Regarding Study and Counseling Assistance for Overseas Chinese Students in Taiwan, and the Regulations Regarding Hong Kong and Macau Residents Undertaking Studies in Taiwan. The aforementioned international students do not include postgraduate

students, students who have deferred graduation, and exchange students.

第三條 本助學金分為清寒國際學生助學金及國際學生工讀助學金。

Article 3 The financial aid is divided into Financial Aid for Economically Disadvantaged International Students and Work-Study Financial Aid for International Students.

第四條 本助學金每學年所需經費，由全球事務處負責編列。清寒國際學生助學金就讀大學部者最多獎助四年；就讀碩士班者最多獎助二年；就讀博士班者最多獎助四年；延畢生不得申請。

Article 4 The annual budget required for the financial aid is allocated by the Office of Global Affairs. Financial Aid for Economically Disadvantaged International Students can be granted for up to four years for undergraduate students, up to two years for master's students, and up to four years for doctoral students. Students who have deferred graduation are not eligible to apply.

第五條 清寒國際學生助學金：

一、新生核給對象：經由國際學生各項入學管道申請進入本校各系、所、科、學位學程就讀之研究所、大學部及五專部其他特殊境遇、家境清寒學生。

二、助學金種類、項目及核給標準：最高補助項目可包含該學期(不包含寒暑假)學費、雜費、學校住宿費及每月生活費(最高新臺幣 5,000 元，一學期以 4.5 個月為限)。

三、續領資格：欲續領本助學金者，須完全符合以下條件，唯延畢者不予續領。

(一)每學期學業平均成績須達全班前 50%或七十五分(含)以上。

(二)每學期德育(操行)成績須達八十分(含)以上，且未受小過或累計三支申誡以上處分紀錄(銷過前)者。

(三)每學期人文活動或志工服務總時數合計至少二十小時，應於每學期第 18 週(含)前完成。

四、新生助學金核給名額、項目及金額由全球事務處獎學金審查小組審查後核定，並報請學生獎助學金審查委員會核備。舊生助學金核給名額、項目及金額由學生獎助學金審核委員會審查後核定。

喪失續領資格後，若再符合續領資格者，可於次學期恢復續領。

五、全球事務處獎學金審查小組由學生事務長、教務長、全球事務長、人文處主任及會計處長等人組成審查小組，並由全球事務長擔任召集人。

六、申請作業：

(一)申請時間：新生須於申請入學時向全球事務處提出申請。舊生於每學期註冊開學後依公告申請。

(二)檢附文件：

1. 新生：獎助學金申請表、中文或英文清寒證明相關文件、報稅證明、最高學歷證明書及前一學歷中文或英文歷年成績單。

2. 舊生：獎助學金申請表、中文或英文清寒證明相關文件、報稅證明及上一學期成績單(含班排名百分比)。

七、審查作業：

- (一)新生由全球事務處獎學金審查小組審查；舊生由學生獎助學金審核委員會審查。必要時請人文處協助安排慈誠懿德會或海外分會家訪。
- (二)新生須於當年度註冊入學，始得領取本助學金。

Article 5 Financial Aid for Economically Disadvantaged International Students:

1. **Eligibility for New Students:** Students in particular circumstances and of economic disadvantage who are newly admitted to the graduate institutes, undergraduate programs, or five-year junior college programs of the University through various international student admission channels are eligible to apply.
2. **Types, Items, and Standards of Financial Aid:** The most of subsidized items may include the tuition and miscellaneous fees for the semester (excluding winter and summer breaks), school accommodation fees, and monthly living expenses (up to a maximum of NT\$5,000 per month, limited to 4.5 months per semester).
3. **Continued Eligibility Requirements:** Applicants wishing to continue receiving the financial aid must meet all of the following conditions. However, students who have deferred graduation are not eligible for continued financial aid.
 - (1) Achieve an average grade of academic performance that ranks within **the top 50% of the class or 75 points or above in every semester.**
 - (2) **Achieve a conduct score of 80 points** or above every semester and have not received more than two minor disciplinary warnings or accumulated three disciplinary actions (prior to being cleared).
 - (3) **Accumulate a total of at least 20 hours in humanities activities** or volunteer service, which should be completed by the end of the 18th week of every semester.
4. The number of recipients, subsidized items, and amounts of the financial aid for new students are reviewed and approved by the Scholarship Review Committee of the Office of Global Affairs and then submitted to the Student Scholarship Review Committee for verification. The number of recipients, subsidized items, and amounts of the financial aid for current students will be compiled by the Office of Global Affairs and submitted to the Student Scholarship Review Committee (hereinafter referred to as “the Review Committee”) for review and approval.

Applicants who lose the eligibility for continued financial aid yet subsequently meet the conditions for continued eligibility may resume receiving the financial aid in the following semester.
5. The Scholarship Review Committee of the Office of Global Affairs consists of the Dean of Student Affairs, the Dean of Academic Affairs, the Dean of Global Affairs, the Director of the Humanities Office, and the Director of the Accounting Office. The Dean of Global Affairs serves as the convener of the committee.
6. **Application Procedures:**

(1) **Application Time:** New students must submit their applications to the Office of Global Affairs during for the admission application process. Current students should apply according to related announcements after registration and the start of every semester.

(2) **Required Documents:**

A. **New Students:** Financial Aid Application Form, relevant Chinese or English documents proving economic hardship, tax proof, documentary evidence of the highest level of education, and a Chinese or English transcript of their results for all academic years of previous education.

B. **Current Students:** Financial Aid Application Form, relevant Chinese or English documents proving economic hardship, tax proof, and a transcript of the previous semester (including class ranking percentage).

7. **Review Process:**

(1) New students' applications are reviewed by the Scholarship Review Committee of the Office of Global Affairs; applications by current students are reviewed by the Student Financial Aid Review Committee. If necessary, the Humanities Office may assist to arrange home visits for applicants by the Cicheng-Yide Volunteer Society or its overseas branches.

(2) New recipients must complete registration and enrollment in the same academic year to receive the financial aid.

第六條 國際學生工讀助學金：

一、獎勵項目與發給方式：每學年總工讀時數依各學年度核定經費而訂，工讀薪資依學校規定辦理，視個別學生工讀時數，由全球事務處按月核給。

二、申請資格：

(一)前一學期未受小過以上懲處者。

(二)參加校內工讀教育訓練，領有勞動部核發之工作許可證及校內工讀證者。

三、申請作業：

(一)申請時間：每學期註冊開學後四週內。

(二)檢附文件：工讀申請表及校內工讀證影本。

四、審查作業：由全球事務處審查，並視工讀預算及申請學生人數，分配工讀時數及媒介至各處室工讀。

Article 6 Work-Study Financial Aid for International Students:

1. **Subsidized Items and Disbursement Method:** The total number of work-study hours per academic year is determined based on the budget approved for every academic year. The work-study stipends are managed according to the regulations of the University and are disbursed to the students monthly by the Office of Global Affairs based on the work-study hours of individual students.

2. **Application Qualifications:**

- (1) Students who have not received any demerits or higher penalties in the previous semester.
- (2) Students who participate in on-campus work-study training and possess a work permit issued by the Ministry of Labor, and an on-campus work-study certificate.

3. **Application Procedures:**

- (1) **Application Time:** Within four weeks after the registration and the start of every semester.
- (2) **Required Documents:** Work-study application form and a photocopy of the on-campus work-study certificate.

4. **Review Process:** The Office of Global Affairs reviews the applications, allocates work-study hours, and matches students to individual departments or offices based on the work-study budget and the number of student applicants.

第七條 已獲得臺灣獎學金、慈濟各志業體所提供之各項獎助辦法、財團法人印證教育基金會所提供之各項獎助辦法或企業獎助金發給辦法之獎助資格者，不得申請本獎學金。

Article 7 Students who have already received the Taiwan Scholarship, scholarships or financial aid from any Tzu Chi organizations, the Jing Si Education Foundation, or corporate sponsorship programs are not eligible to apply for the financial aid.

第八條 有下列情形之一者，停止發給助學金：

一、因故休學、退學或開除學籍者，自核定日起取消其補助資格。

二、領取本助學金者，有偽造或提供不實證件經查證屬實者，撤銷其補助資格、已領取之助學金應予繳回，並依校規予以議處。

三、領取本助學金者，當學期(年)受記過以上處分者，自學校核定公告次月(學期)起停發助學金，並取消其當學期工讀資格。

Article 8 Financial aid will be suspended under any one of the following circumstances:

1. Students who take a leave of absence, withdraw from school, or are expelled will have their subsidy eligibility canceled from the date of approval.
2. Students receiving the financial aid who are found to have forged or provided false documents will have their subsidy eligibility revoked, must return any received financial aid, and will be disciplined according to the University regulations and rules.
3. Students receiving the financial aid who receive a demerit or higher penalty in the current semester (or academic year) will have their financial aid suspended since the month (or semester) following the University approval and announcement, and their work-study eligibility in that semester will be canceled.

第九條 本辦法經行政會議通過後公告實施，修正時亦同。

Article 9 The Regulations will be implemented after being approved by the Administrative Meeting and publicly announced. The same procedure applies to any amendments.