

# Buddhist Tzu Chi Medical Foundation

## Tzu Chi University Regulations of Financial Aid for International Students in the Department of Long-Term Care

Promulgated and implemented on June 22, 2022

Amended and implemented on August 5, 2025

### Article 1 Purpose

To provide financial aid to students of Tzu Chi University (hereinafter referred to as “the University”) for the purpose of cultivating their professional knowledge and skills required for engaging in long-term care services and nurturing them to become outstanding members of the Tzu Chi medical mission, the Buddhist Tzu Chi Medical Foundation (hereinafter referred to as “the Foundation”) hereby establishes these Regulations.

### Article 2 Scope of Application

These Regulations apply to foreign students enrolled and registered in the two-year program of the Department of Long-Term Care at the University (hereinafter referred to as “the Scholarship Recipients”). Students who suspend their studies or extend their study period are not eligible for them.

### Article 3 Number of Recipients

The Foundation shall determine the number of recipients annually based on the manpower needs of the Tzu Chi medical mission.

### Article 4 Eligibility and Requirements

1. First-year students must provide proof of admission issued by the University.
2. Students applying after completing one academic year must meet the following requirements:
  - (1) Have achieved an average academic score of 70 or above and a conduct grade of 80 or above in the previous academic year.
  - (2) Demonstrate the Tzu Chi spirit and provide supporting documents such as certificates of volunteer service.

### Article 5 Application Procedure

Applicants must, within two weeks after the beginning of the first semester of each academic year, fill out the “Buddhist Tzu Chi Medical Foundation Student Financial Aid Basic Information Form” at the designated office of the University and attach an autobiography of at least 500 words.

### Article 6 Review Process

1. Application materials shall be submitted to the University’s designated office for preliminary review. Those who pass the preliminary review shall have their documents forwarded by the University to the Human Resources Office of the Foundation within four weeks after the semester begins for secondary review and final approval by the Chief Executive Officer.
2. Applicants approved as Scholarship Recipients must sign a “Student Financial Aid

Agreement” with the Foundation and, in accordance with the agreement, serve within the Tzu Chi medical mission after graduation. The co-signer (guarantor) stated in the agreement must be at least 20 years old and possess adequate repayment ability.

#### Article 7 Scholarship Items and Disbursement Method

1. The scholarship items and disbursement methods are as follows:
  - (1) Tuition, miscellaneous fees, and internship (training) fees as recognized by the Foundation, deducting any educational subsidies provided by government agencies.
  - (2) Meal expenses: During the study period (including winter and summer vacations), the University shall calculate the actual dining cost on a monthly basis; deferred use is not allowed. During off-campus internships, meal allowances shall be provided instead.
  - (3) Uniform expenses: Including school uniforms, internship uniforms, and lab coats as recognized by the Foundation, limited to first-year students.
  - (4) Textbooks and other teaching materials as recognized by the Foundation, subsidized once per semester.
  - (5) One set of bedding (one quilt and one bedsheet), one pillow, and one pair each of white and black leather shoes, to be provided upon admission for first-year students.
  - (6) Monthly allowance: NT\$3,000 per month. Students with a semester grade average of 85 or above will receive an additional NT\$2,000 per month for four months starting from the following semester as an encouragement. Those whose grades are below 85 will not receive the additional allowance.
  - (7) Accommodation fee: Provided only to students residing in on-campus dormitories.
  - (8) The first air ticket to Taiwan for study, MRT and train fares, medical examination fees, visa fees, and the return ticket to home country upon graduation.
  - (9) Other expenses: Such as group insurance, computer network access fees, Alien Resident Certificate (ARC), work permit, departmental fees, and health examination fees.
2. All of the above items shall be paid directly by the Foundation to the University. No subsidy will be provided for winter or summer sessions or extended study periods; other expenses shall be borne by the student.

#### Article 8 Obligations of Scholarship Recipients

1. During their study period, Scholarship Recipients must comply with the following regulations:
  - (1) Strictly abide by school rules, cultivate good moral character, study diligently, and maintain proper appearance and conduct.
  - (2) Wear the designated school uniform in accordance with University regulations.
  - (3) Participate in on-campus and off-campus activities to learn and practice the Tzu Chi humanistic spirit.
  - (4) Participate in 24 hours of volunteer service and Tzu Chi humanities lectures arranged by the University each semester.
  - (5) Maintain both academic and conduct grades that meet the requirements stated in Article 4, Paragraph 2, Subparagraph (1).

2. Mandarin Learning: Scholarship Recipients must achieve at least TOCFL Level A2 (Basic Level) by the end of the second semester of the first academic year.
3. Practical Internship: Scholarship Recipients must complete the internship hours approved by the government before graduation, following relevant government regulations.
4. By the end of the first semester of the graduation year, Scholarship Recipients shall submit a written service application to the University's designated office, which will forward it to the Human Resources Office of the Foundation for review and job assignment. The Foundation shall determine the placement location, position, and start date based on the manpower needs of the Tzu Chi medical mission, as well as the Scholarship Recipients' skills and interests. Scholarship Recipients shall have no objection to the assignment.
5. Scholarship Recipients who need to postpone service due to special circumstances must provide relevant supporting documents when applying.
6. The postponement period may not exceed one year, and Scholarship Recipients must reapply for service in writing to the University's designated office two months before the extension expires.
7. The service period at the Tzu Chi medical mission after graduation shall be three times the number of years of financial aid received and must be served consecutively. Service in installments is not permitted unless approved in writing by the supervisor of the medical mission.
8. After assignment, Scholarship Recipients must complete employment and onboarding procedures in accordance with the medical mission's regulations and comply with all workplace rules. During the service period, matters concerning salary, further study, training, promotion, insurance, benefits, retirement, and termination shall all follow the regulations of the medical mission.

#### Article 9 Termination or Revocation of Financial Aid

1. The Foundation may suspend, terminate, or revoke financial aid if any of the following conditions occur:
  - (1) Failing to fulfill the obligations required during the study period.
  - (2) Taking a leave of absence and cannot resume study, withdrawing for personal reasons, or being expelled.
  - (3) Failing to submit the required application for post-graduation service or not being hired after the interview and recommendation process.
  - (4) Refusing to fulfill the service obligation or failing to report for duty within the specified time after being hired and assigned by the medical mission.
  - (5) Being dismissed or leaving the position without approval before completing the required service period.
2. For cases under Subparagraph (1) of the preceding paragraph, the University may establish a special counseling program to assist the student. If the Scholarship

Recipient's performance after counseling meets the scholarship standards and is approved by the Foundation, they may reapply for financial aid starting from the following academic year.

Article 10 Repayment Responsibility for Financial Aid

1. When the financial aid is terminated or revoked, the Scholarship Recipient shall comply with the following regulations:
  - (1) The Scholarship Recipient shall return all funds received from the Foundation during the study period (including meal allowances and monthly stipends) together with the accrued interest.
  - (2) The interest calculation period shall begin on January 1 of the year following the payment of the scholarship and continue until the date of termination or revocation. Interest for periods less than half a month shall be calculated as half a month, and those exceeding half a month shall be calculated as one full month, based on the one-year fixed deposit rate of the Bank of Taiwan on the date of termination or revocation. The total repayment, including principal and interest, shall be made in one lump sum in accordance with the Ministry of Education's regulations. If the recipient applies for deferred repayment and obtains written approval from the Foundation, repayment may be made in installments.
2. If the Scholarship Recipient fails to repay the required amount and interest as stipulated, the joint guarantor shall be held liable for repayment.
3. The financial offices of both the University and the medical mission unit where the recipient is employed shall assist in calculating the total amount and interest to be repaid and report the verified figures to the Foundation in writing.

Article 11 These Regulations shall be promulgated and implemented upon approval by the Chief Executive Officer, and the same procedure shall apply to any amendments.